

MONTGOMERY COUNTY
FIRE AND RESCUE COMMISSION

MINUTES

APRIL 13, 2000

EXECUTIVE OFFICE BUILDING LOBBY AUDITORIUM
Rockville, Maryland

COMMISSIONERS PRESENT:

Gordon A. Aoyagi, Chair
Anita Powell, Vice Chair
Robert Freeman
Leonard J. Marco
Ronald Ogens
Tom Carr
Paul Sterling, Jr.

STAFF PRESENT:

Neil Shorb, Staff Director
Beth Feldman, Administrative Specialist
Annette Cheng, Office Services Coordinator
Richard Melnick, OCA

OTHERS PRESENT:

Chief Dennis Urban, Bethesda FD
Chief James Jarboe, Takoma Park VFD
Cheryl Reed, MCFRS
Darlene Flynn, MCFRS
Vice President Clark Beall, Laytonsville VFD
Joseph Chornock, Germantown VFD
Gary Walker, Gaithersburg-Washington Grove VFD
Steven Kurtz, Gaithersburg-Washington Grove VFD
Assistant Chief Mike Love, MCFRS
George Giebel, MCFRS
Eileen Queenin, DFRS
District Chief Andy Johnston, DFRS
Chief Roger Strock, DFRS
Chief David Dwyer, DVFRS
District Chief Elwood Ey, MCFRS
Richard Holzman, MCCFROA
Robert Kidd, Chevy Chase FD
Lieutenant B. Scott Graham, MCCFROA
Assistant Chief Roger McGary, DFRS
President Virginia Miller, Bethesda FD
John Rives, Wheaton Volunteer RS
Nancy Stasulis, Laytonsville VFD

100 - CALL TO ORDER

The meeting of the Fire and Rescue Commission was called to order by Chairman Aoyagi at 7:14 p.m. in the Lobby Auditorium of the Executive Office Building in Rockville, Maryland.

Commissioner Bren previously informed the Chair that he would be absent from tonight's meeting.

101- Report of Executive Session March 9, 2000

Fire Administrator Aoyagi announced that per Maryland State Government Article § 10-508(a)(1), The Commission held a closed session on March 9, 2000 at 8:10 p.m. in the Auditorium of the Executive Office Building, Rockville, Maryland. In attendance were Fire Administrator Aoyagi and Commissioners Bren, Freeman, Carr, Marco, Ogens, and Sterling; Mr. Shorb and Mrs. Cheng of the Commission staff. The motion to adjourn to a closed session was made by Commissioner Carr, seconded by Commissioner Sterling and passed. One personnel matter was discussed.

102- Report of the Chairman

- FY01 County Executive Operating Budget Recommendations
Fire Administrator Aoyagi provided a briefing on the County Executive FY01 Recommended Budget. Included in the briefing were the following items:
 - Fire and Rescue Service proposed FY01 Operating Budget
 - County Executive FY01 Recommended Budget
 - Description/Justification for Changes within the MARC and Competition List Requests (PBChange Form)

Handouts were distributed.

- FY00 Second Quarter Analysis
Fire Administrator Aoyagi requested this item be added to tonight's agenda as Business Item #403. He reported the purpose of item #403 was to be responsive to the need of the five LFRDs for additional funds due to unanticipated expenditures that they have incurred in FY00.
- Strategic Planning Convocation – June 10, 2000
Fire Administrator Aoyagi reported the Finance, Technology and Planning Committee has scheduled the Strategic Planning Convocation for June 10, 2000 at the University of Maryland – Shady Grove Campus. The purpose of the convocation is to discuss what “external” influences may affect the future regarding nature and delivery of fire and rescue services in our community, to determine what appropriate strategic actions to take to influence our future, and to establish some common terminology and references for the strategic planning process.

Fire Administrator Aoyagi introduced District Chief Buddy Ey to the FRC. District Chief Ey was recently appointed as Research and Planning Director.

103- Approval of Minutes of March 9, 2000 Meeting

Commissioner Sterling suggested the following change to item 301:

- 4th bullet: add *subcommittee* following EMS

A MOTION was made by Commissioner Marco to approve the minutes of March 9, 2000 meeting of the Fire and Rescue Commission as amended. MOTION SECONDED by Commissioner Powell and PASSED unanimously.

200- CONSENT CALENDAR

201- Vehicle Disposals

Commissioner Freeman inquired about the disposal of vehicles. Fire Administrator Aoyagi reported that the manner of disposition is to be either sold or given away, depending upon the market value of the vehicle. Commissioner Freeman suggested that priority be given to the PSTA to use such vehicles for training purposes if they have no salvage value. Commissioner Freeman requested that the Fire Administrator provide a report on the disposal of the vehicles and apparatus.

A MOTION was made by Commissioner Sterling to approve the consent calendar. MOTION SECONDED by Commissioner Ogens and PASSED unanimously.

300- FIRE AND RESCUE COMMISSION COMMITTEE REPORTS

301- Operations

Committee Chair Ogens reported that the Operations Committee met on April 5, 2000. Items discussed at the meeting were:

- Request to deviate from Approved Rescue Squad Inventory
- Request to designate Engine 92 as a Rescue Engine
- Interim Response Policy for ALS First Responder Apparatus which is on tonight's agenda as business item 402

302- Human Resources, Safety and Training

Committee Chair Powell reported that the Human Resources, Safety and Training Committee met on April 3, 2000. The Committee continued discussion on the Public Safety Field Day, Driver Training Manual and Medical Standards. The Wellness Initiative questionnaire will be distributed to the LFRDs for comments. The deadline for comments on the Code of Ethics and Personal Conduct Regulation is April 10, 2000.

303- Finance, Technology and Planning

In the absence of Commissioner Chair Bren, Commissioner Freeman reported that the Finance, Technology and Planning Committee discussed the following issues at its March 16, 2000 meeting:

- Proposals regarding LOSAP changes
- Update on 508 Committee Proposals
- Information on implementation of the 800MHZ radio system

- Meetings with various personnel on new and proposed fire/rescue stations

400- BUSINESS ITEMS

401- Unit Designation – Hyattstown VFD

A MOTION was made by Commissioner Sterling to approve the request of the Hyattstown VFD to designate Engine 92 as Rescue Engine 92 when Rescue 9 is out of service, with the understanding that when Rescue Engine 92 is running as a rescue unit on personal injury collisions, it will not take place the place of an engine, which will also be dispatched. MOTION SECONDED by Commissioner Carr and PASSED unanimously.

402- Interim Response Policy for ALS First Responder Apparatus

A MOTION was made by Commissioner Carr to adopt the Interim Response Policy for ALS First Responder Apparatus and to suspend Appendix F – EMS BLS/ALS Equipment Inventory for Fire Apparatus Rescue Squads, and Support Vehicles while the current EMS Operations Manual is being revised. MOTION SECONDED by Commissioner Ogens and PASSED unanimously.

403- FY00 LFRD 2nd Quarter Analysis Supplemental Request & Recommendation

A MOTION was made by Commissioner Ogens to approve a total supplemental appropriation request of \$186,370 for Burtonsville, Gaithersburg-Washington Grove, Kensington, Laytonsville and Rockville Volunteer Fire Departments. MOTION SECONDED by Commissioner Sterling and PASSED unanimously.

500- FIRE AND RESCUE SERVICES REPORTS

501- DVFRS Chief

Chief Dwyer reported the Police and Fire/Rescue Valor Awards Luncheon will take place on Friday, April 14, 2000 at Indian Springs Country Club. He attended a two-day conference in Tennessee with regard to the Leadership and Management for combination departments.

Chief Dwyer hosted a 2½-day tour to various components of the MCFRS for the United Arab Emirates. He advised a task force was established to assist the DC Fire Department with the upcoming International Monetary Funds conference. Chief Dwyer met with representatives of the Environmental Protection to discuss procedures on hazardous materials.

502- DFRS Chief

Chief Strock congratulated Assistant Chiefs Henry and Love who recently graduated from the National Fire Academies Executive Fire Officer Program. He and Chief Dwyer attended the Maryland Metro Chiefs on March 16 in Southern Maryland.

Chief Strock reported Recruit Class 16 graduated on March 10 and Recruit Class 17 graduates on June 23. He also reported Mary Marchone retired on March 31. The Total Team Challenge Day is scheduled for June 25 at the PSTA.

503- Report of the Fire Board

There was no report.

504- Report of the Montgomery County Volunteer Fire and Rescue Association

There was no report.

505- Report of the Montgomery County Career Fire Fighters

There was no report.

A MOTION was made by Commissioner Carr to adjourn the meeting. MOTION SECONDED by Commissioner Freeman and PASSED unanimously.

The meeting was adjourned at approximately 8:09 p.m.

Respectfully submitted,

Gordon A. Aoyagi,
Fire Administrator